

CHURCH OF THE RESURRECTION

VESTRY MINUTES

January 13, 2021

Vestry members in attendance: Rector David Lynch, Senior Warden John Biggs, Junior Warden Les Woodward, Bill Carle, Gabe Conn, Tess Garcia, Jim Gilligan, and Elaine Marshall [Garcia, Gilligan, and Secretary Pat Carle attended remotely via Zoom technology.]

Absent: David Henson and Arla Witte-Simpson

After an opening prayer, the meeting was called to order by Fr. David Lynch at 7:00 p.m. After a motion duly made and seconded, the following resolution was approved by the Vestry:

*RESOLVED, that the minutes of the Vestry meeting held on December 9, 2020, be approved. (SEE ATTACHED)*

**FINANCIAL REPORTS:**

**Treasurer's Report** - Jim Gilligan (SEE ATTACHED): The treasurer presented financial reports for December and for the year 2020. Due to the COVID shut-down, expenses were down in 2020. Periodic unpaid absences of the Rector also reduced expenses. Although revenues were less than those budgeted for the year, expenses were down even more so 2020 resulted in a net income of \$4,565 instead of the budgeted net loss of \$21,755.

*RESOLVED, that the Treasurer's Report is accepted.*

**Finance Committee:** The committee met in December and discussed recommendations for how to invest the cash in the Stifel Nicolaus (SN) account. Implementing the recommendations will require opening an additional account at SN for the vehicles needed to carry out the investments, and ensuring that a duly appointed secretary of the church and of the corporate entity is in place. After motions duly made and seconded and after discussion, the following resolutions were approved by separate voice votes of the Vestry:

*RESOLVED, that a Finance Committee - composed of the Rector, the current Senior Warden, the current Junior Warden, the former Senior Warden, and the Treasurer - is established and granted the authority to manage the investment portfolio and make investment decisions for the church so long as they are in compliance with the Investment Policy.*

*FURTHER RESOLVED, that prior resolutions made with regard to the investment policy and portfolio are confirmed, ratified and approved.*

*FURTHER RESOLVED, that the Vestry and officers of the Church are authorized to execute any documents necessary or incidental to the establishment and maintenance of the Church's Stifel Nicolaus brokerage account, including executing a Stifel standard Entity Account Resolution for account number XXXX-2334, to be established for the purpose of investing funds.*

*FURTHER RESOLVED, that Patricia Carle is appointed Secretary of the church corporate entity and of the Vestry.*

**Legacy Memorial Fund:** The treasurer is working on the topic of a legacy fund.

**Soccer Group's Use of Fields:** The treasurer also updated the Vestry with regard to ongoing inquiries about whether the soccer club's use of the church grounds will jeopardize the tax-exempt status of the church. This remains an open issue and the treasurer continues to attempt to talk to the appropriate people at the county.

**Stewardship and Budget (SEE ATTACHED REPORTS):** Because 2021 pledges are down \$7,720 from 2020, the tentative budget was adjusted to reflect a similar decline in expected revenues. Expenses did not change significantly from the tentative budget previously reviewed by the Vestry. These changes result in the need to adjust the budget to either show a deficit for 2021 or to reflect a less-than-full payment of the \$21,267 Diocesan assessment. After a motion duly made and seconded and after discussion, the following resolution was approved by voice vote of the Vestry:

*RESOLVED, that the revised budget for 2021 is approved with the caveat the Diocese will be informed that, although the Vestry hopes that the church will be able to pay the entire assessment, the impact of the pandemic has decreased expected revenues and the commitment to the Diocese will be \$10,000 for 2021.*

**COMMITTEE REPORTS (SEE ATTACHED REPORTS):** Previously submitted reports were presented for approval by consent. The following items emerged after the reports were completed.

**Parish Life** – Bill Carle: The Navy was sent the annual picture and report on the loaned bell.

**Worship** - Fr. David Lynch: Both services were broadcast (as well as being in person) last Sunday and it was agreed that the 8 a.m. service will continue to be broadcast as well as the 10:30 service. It was also agreed that the January 31 special 9:30 a.m. service will be broadcast as well as in-person and the Annual Meeting which follows at 11 a.m. will be in-person and through Zoom.

**LEADERSHIP REPORTS (SEE ATTACHED):** Previously submitted reports were presented for approval by consent. Below are items which emerged after the reports were completed.

**Junior Warden** – Les Woodward: The follow-up to the fire inspection took place and all exceptions were cleared. A single door refrigerator unit has been purchased for the kitchen and the old refrigerator has been hauled away. The east end stairs have been rebuilt and they will be painted in the spring.

**Senior Warden** – John Biggs: The Annual Meeting will be on January 31, 2021. Votes for Vestry members will be tallied around January 15.

**Rector** - Fr. David Lynch: Pastoral care visitations continue by phone. Approval for use of the building for the marriage ceremony of a former Rector's niece has been granted. Preparations for the retirement of the Bishop and installation of an interim Bishop in the fourth quarter of 2021 are being made at the Diocese. The spiritual vitality program Renewal Works, which is currently scheduled to begin on January 31, 2021, was briefly discussed.

**DISCUSSION/ACTION ITEMS:**

**Capital Campaign** - Les Woodward: Bids have not yet been received from the two interested contractors for the planned expansion; however, the junior warden is working with them to finalize plans.

**Nominating Committee** – Nothing further to discuss.

**Worship in Person or Virtually** – Fr. David Lynch: This topic was discussed and the general consensus was that, for the time being, both Sunday services will continue to be broadcast on Facebook and YouTube even when they are also in-person. Because attendance in person is low, it was agreed that the cleaning crew would not be reactivated immediately and the parishioners who have been handling the cleaning will continue those duties for the time being.

The senior warden was gratefully thanked for his leadership for the past several years; a new senior warden will be named after the Annual Meeting. The current junior warden has agreed to remain in that position during 2021. There being no further old or new business, the meeting was adjourned at 8:45 p.m. following a prayer. The next Vestry meeting will be on February 10, 2021.

Respectfully submitted,

Pat Carle

Secretary