

# EPISCOPAL CHURCH OF THE RESURRECTION

## VESTRY MINUTES

May 10, 2023

Vestry members present: Senior Warden Bill Carle, Junior Warden Joe Owen, Treasurer Jim Gilligan, Gabe Conn, Diane Gerlach, David Henson, Mary Liddle, Jan Pahlas

Present via zoom: Sr. Warden Pro-Tem John Biggs, Tim Culver, Clerk Elaine Marshall

After an opening prayer by Bill Carle, the meeting was called to order at 7:00 pm.

After a motion duly made and seconded, the following resolution was approved by the Vestry:

*RESOLVED, that the minutes of the Vestry meeting held on April 12, 2023, be approved. (SEE ATTACHED)*

Discussion was held regarding contract and insurance details for the Narthex Project. Joe Owen led the discussion about proposed changes. Janet Woodward will lead a team in selecting the color of paint for the walls and the floor covering in the remodeled narthex.

Discussion was held concerning the possibility of also renovating the upstairs bathrooms given the low construction bid for the Narthex addition. The project would require a new contract and approval by the Vestry.

The new lift for the Narthex will not be ordered until final measurements are made after the addition is complete. It will then take six (6) to eight (8) weeks for the new lift to be installed. Elaine Gilligan was appointed to sell the old lift that was donated and is being stored in the Biggs' garage.

After a motion duly made and seconded, the following resolution was approved:

*RESOLVED, that the Vestry reaffirms and ratifies the following resolution duly approved by the Vestry on September 15, 2021, and that such resolution has not been modified, rescinded or revoked, and is at present in full force and effect.*

RESOLVED, that the Senior Warden, Senior Warden pro-tem, Junior Warden and Treasurer (the "Authorized Officers"), and each acting alone, are hereby authorized to do and perform any and all such acts, including the execution of any and all documents as such officers deem necessary or advisable to enter into for the construction of an addition to the church building for the purpose of relocating the stairway and installation of a mechanical handicap lift. Such authority shall include expenditures for (i) any necessary or required construction permits; (ii) excavation and ground preparation; (iii) labor and materials to construct the addition, including, but not limited to, HVAC, electrical, and plumbing; (iv) purchase and installation of a handicap lift; (v) interior finish work including, but not limited to drywall, carpentry work, flooring and lighting; (vi) outside landscaping and ground water control; (vii) any architecture or design fees; (viii) any additional expenditures for completion of the intent of this resolution as determined in the sole judgement of the Authorized Officers; and

FURTHER RESOLVED, the total amount of the expenditures shall not exceed \$300,000 with funding to be provided by donations from the Capital Campaign, grants from the Diocese of West Missouri and any other funds designated by the Vestry; and

FURTHER RESOLVED, the Authorized Officers are hereby authorized to enter into a loan agreement with the Diocese of West Missouri for an amount not to exceed \$250,000, the proceeds to be used only for work consistent with this resolution, with repayment terms and the interest rate not to exceed market rates and terms.

During construction, access to the church will only be through the front door.

Joe Owen is also working on a five-year plan for maintenance of the church. The list will likely include resurfacing of the parking lot.

Senior Warden Bill Carle reported the 2021 audit is almost complete.

**FINANCIAL REPORT:** Jim Gilligan presented the financial reports for April 2023. He reported the church's finances continue to look good and that about seventy-five percent (75%) of the pledges for the Narthex expansion have been collected. After a motion duly made and seconded, the following resolution was approved by the Vestry:

*RESOLVED, that the May 2023 Treasurer's report be approved (SEE ATTACHED)*

**COMMITTEE REPORTS (SEE ATTACHED REPORTS):** Previously submitted reports were presented for approval by consent.

**Building & Grounds:** Junior Warden Joe Owen reported he has spent more time working on the air conditioning units. He discussed the possible use of a sump pump to keep water out of the kitchen and Undercroft. While working on the air conditioning units a dangerous gas leak was discovered in the unit on the South side and this was repaired. He discussed other things that need to be done which will be included in the Five-Year Plan. Updating the windows in the Undercroft to more efficient ones will be considered after shrubs are removed and construction is completed.

**Parish Life Committee:** Bill Carle announced Fr. Ryan Wiksell will be our supply priest next Sunday. Fr. Doug Johnson will be with us on the last Sunday of May. There will be a wedding on Friday of Memorial Day weekend.

**Search Committee:** Jim Gilligan reported the Parish Profile has been published in the Office of Transition Ministries' database for the Episcopal Church. The Committee is now formally accepting applications. No applications have been received yet. The Committee will meet again after receiving applications.

Bill Carle discussed two proposals submitted by Vaughn Scarcliff to 1) eliminate the streaming of the 8:00 am service and 2) reposition a microphone in the choir loft. The Vestry tabled further discussion on item 1) until we have called a new rector. After a motion duly made and seconded, the following resolution was approved by the Vestry:

*RESOLVED, that Five Hundred Dollars (\$500.00) be allocated from the Parking Lot Fund for the repositioning of a choir loft microphone.*

Jan Pahlas is continuing to research alternatives and costs for replacing the altar rail kneelers.

Gabe Conn mentioned the possibility of painting the west wall of the Undercroft to better match the new white tile. After discussion and a motion duly made and seconded, the following resolution was approved by the Vestry:

*RESOLVED, that up to \$300 may be used from the Parking Lot Fund to paint the West wall in the undercroft.*

There being no further old or new business, the meeting, following a prayer, was adjourned at 8:25 p.m.  
The next Vestry meeting will be Wednesday June 14, 2022, at 7:00 pm.

Respectfully submitted,  
Elaine S. Marshall, Clerk