

# EPISCOPAL CHURCH OF THE RESURRECTION

## VESTRY MINUTES

March 12, 2025

**Present:** Rector Jonathan Galles, Sr. Warden Bill Carle, Jr. Warden Rich Conn, Treasurer Jim Gilligan, Diane Gerlach, Tom Hinsdale, Mary Liddle, Jan Pahlas, Jason Tarasovic

**Absent:** Lane Vermillion

**Guest:** Judy Farnsworth

After an opening prayer by Fr. Jonathan Galles, the meeting was called to order at 7:30 pm.

Judy Farnsworth would like to present a program covering personal safety called “Refuse to be a Victim”. This program is for men and women and includes a \$5 book. After discussion, a motion was duly made and seconded with the following resolution approved by the Vestry:

*RESOLVED, that Judy Farnsworth make arrangements to present a personal safety program on a date to be determined.*

After a motion duly made and seconded, *the following resolution was approved by the Vestry:*

*RESOLVED, that the minutes of the Vestry meeting held on February 12, 2025, be approved.*

### ANNUAL VESTRY DUTIES:

Vestry members discussed previously identified risks (the lack of dual controls over the plate receipts for a short period of time on Sunday mornings and invoices being authorized *solely* by the treasurer) and the mitigants for each of those risks. The need for a meeting of the parish Finance Team was noted. Otherwise, no new specific risks were identified. After a motion duly made and seconded, the following resolution was approved by the Vestry:

*RESOLVED, that the Vestry acknowledges and accepts the identified risks involving dual controls over plate receipts and authorization of invoices by a single person; identified mitigants to these risks are also acknowledged.*

Official check signers were discussed and the following resolution was approved following a motion duly made and seconded:

*RESOLVED, that the Vestry acknowledges the following authorized check signers (two are required per church policy): Diane Gerlach, Bill Carle, John Biggs, and Jim Gilligan.*

Jim Gilligan mentioned that Fr. Jonathan signs checks for his discretionary fund.

Fr. Jonathan presented a short orientation for all Vestry members covering church canons and duties of the Vestry. He expressed a desire to hold a Vestry Retreat on a Saturday this summer.

The assignment of Vestry liaisons to church committees was reviewed. Diane Gerlach will represent the Hospitality/Welcome committee, Jason Tarasovic the Pastoral Care team, and Tom Hinsdale the Safety and Security Committee (formally the Emergency Planning Committee.)

## **FINANCIAL REPORTS:**

**Treasurer's Report** - (SEE ATTACHED): The treasurer presented financial reports for February. Following motions duly made and seconded, the following action was approved by the Vestry:

*RESOLVED, that the February 2025 Treasurer's Report be approved.*

**Finance Committee** – Jim Gilligan reported there is no update on this committee.

**Capital Campaign** –

We still need to establish a formal endowment fund to receive parishioners' gifts and funds from the parking lot efforts. Jim Gilligan has the name of a person to help us with this effort.

**COMMITTEE REPORTS** (SEE ATTACHED) Previously submitted reports were presented for approval by consent.

**Jr. Warden:** Rich Conn is pleased with the progress of the narthex project. We still need to decide the fate of the playground equipment and the old lift stored on the Biggs' property. The Vestry will discuss this topic at the April Vestry Meeting.

The goal is to have the lift and stairs usable for the Ecumenical Dinner on April 2, 2025.

**Rector's Report:** He is trying to be a little more thorough about seeing people who come to church. Eight (8) new people are now coming every week.

Jim Gilligan said we might request a new grant from the Diocese as this is a new year; perhaps a grant for the repair of the organ which Vaughn Scarcliff feels needs to be done.

There being no further business, Fr. Jonathan led a closing prayer.

The meeting adjourned at 9:00 PM.

Respectfully submitted,

Elaine S. Marshall, Clerk