

CHURCH OF THE RESURRECTION

VESTRY MINUTES

March 13, 2024

Vestry members in attendance: Rector Jonathan Galles, Senior Warden Bill Carle, Junior Warden Joe Owen, Gabe Conn, Jim Gilligan, David Henson, Mary Liddle, Jan Pahlas, and Lane Vermillion. Tim Culver attended remotely via Zoom technology.

After an opening prayer, the meeting was called to order at 7:00 p.m. After a motion duly made and seconded, the following resolution was approved by the Vestry:

RESOLVED, that the minutes of the Vestry meeting held on January 10, 2024, be approved. (SEE ATTACHED)

ANNUAL VESTRY DUTIES:

Fr. Jonathan reappointed Bill Carle as the Senior Warden.

Following motions duly made and seconded, the following actions were approved by the Vestry:

Joe Owen was elected as the Junior Warden. Jim Gilligan was elected as the Treasurer. Elaine Marshall was elected as the Secretary.

Vestry members discussed previously identified risks (the lack of dual controls over the plate receipts for a short period of time on Sunday mornings and invoices being authorized *solely* by the treasurer) and the mitigants for each of those risks. Dealing with active construction within the building, written continuity planning, and installation of a security system were brought forward as possible improvements to be considered. No new specific risks were identified. After a motion duly made and seconded, the following resolution was approved by the Vestry:

RESOLVED, that the Vestry acknowledges and accepts the identified risks involving dual controls over plate receipts and authorization of invoices by a single person; identified mitigants to these risks are also acknowledged.

Official check signers were discussed and the following resolution was approved by voice vote following a motion duly made and seconded:

RESOLVED, that the Vestry acknowledges the following authorized check signers (two are required per church policy): Diane Gerlach, Bill Carle, John Biggs, and Jim Gilligan.

Finally, the assignment of Vestry liaisons to church committees was reviewed. Dave Henson will represent the Hospitality/Welcome committee and Lane Vermillion will take over as the Worship Committee liaison.

FINANCIAL REPORTS:

Treasurer's Report - (SEE ATTACHED): The treasurer presented financial reports for February. Revenues year-to-date were much greater than budgeted and expenses were slightly less than budget so year-to-date results were considerably better than budget. Following motions duly made and seconded, the following action was approved by the Vestry:

RESOLVED, that the Treasurer's Report is accepted.

Finance Committee – Jim Gilligan reported there is no update.

Capital Campaign – Jim Gilligan reported that 92 percent of the monies pledged have been received. Approximately \$20,000 remains unpaid, and he expects approximately \$15,000 of that amount to be collected.

COMMITTEE REPORTS (SEE ATTACHED REPORTS): Previously submitted reports were presented for approval by consent. No other items emerged after the reports were completed.

LEADERSHIP REPORTS (SEE ATTACHED): Previously submitted reports were presented for approval by consent. Below are items which emerged after the reports were completed.

Junior Warden – Joe Owen: An update on the progress and costs of the narthex construction was provided. Mike Wade is the new contractor (except for the concrete work). The lift is ready to be installed but will wait until more work is completed. The staircase railing will be an aircraft wire design rather than glass due to cost. A quote was received for the installation of the windows for the project, which was \$9,000 higher than expected. Quotes are also being obtained for the flooring. Part or all of the back roof may need to be removed and replaced.

Rector and Senior Warden – No further items.

DISCUSSION/ACTION ITEMS and NEW BUSINESS:

Cathedral Parking Funds: The use of funds generated from this activity was discussed.

There being no further old or new business, the meeting was adjourned at 9:15 p.m. following a prayer.

The next Vestry meeting will be on April 10, 2024.

Respectfully submitted,

Pat Carle, Temporary Clerk